

TEAMMATE SERVICES

WHAT: Maryland – Filing an unemployment claim

WHEN: May 18, 2020

WHO: Teammates in Maryland

The Maryland Department of Labor operates the state's Unemployment Insurance (UI) program. UI benefits are not only for those individuals who unfortunately find themselves without work, the program also covers workers whose hours have been reduced for business reasons. If your hours have been reduced and you are struggling financially to keep up with expenses, please explore the option of applying for partial UI benefits.

If you need to apply for unemployment benefits for the first time, you can apply Tuesdays through Saturdays.

What you need to apply:

Personal information:

- Name
- Date of birth
- Social security number
- Residential and mailing address
- Telephone number and email address
- Alien registration number (if you are not a U.S. citizen or national)
- Name, date of birth, and social security number for each dependent under age 16
 - Important: a dependent is defined as a son, daughter, stepchild, or legally adopted child under the age of 16 whom you support.
 - At the time you file your initial claim, only one parent may claim a dependent(s), up to a maximum of five (5), during any one-year benefit period.

Employment history for the last 18 months:

- Name, address and telephone number of each employer covering the 18 months prior to the date you file your initial claim (i.e., business/company name, complete payroll address)
- Employment start and end date, return-to-work date
- Reason for separation from each employer you worked for in the last 18 months prior to filing your claim
- Union name and local number (if you are a union member)
- Former military status, if applicable: (if you were in the military within the last 18 months)
- DD214 - Member 4 document (if you were in the military)

How to apply:

An individual may apply for benefits online at:

<https://beacon.labor.maryland.gov/beacon/claimant-page.html>

or by phone:

UI Claim Center	Phone Number to File a Claim	Areas Served
College Park Claim Center	301-313-8000 1-877-293-4125 (toll free in MD only)	Calvert County Charles County Montgomery County Prince Georges County St. Mary's County
Cumberland Claim Center	301-723-2000 1-877-293-4125 (toll free in MD only)	Allegany County Frederick County Garrett County Washington County
Salisbury Claim Center	410-334-6800 1-877-293-4125 (toll free in MD only)	Caroline County Dorchester County Kent County Queen Anne's County Somerset County Talbot County Wicomico County Worcester County
Towson Claim Center	410-853-1600 1-877-293-4125 (toll free in MD only)	Anne Arundel County Baltimore City Baltimore County Carroll County Cecil County Harford County Howard County

Despite the order exempting claimants from completing the work search each week, **you must still file a weekly claim certification** in order to receive benefit payments. You may file your weekly claim certification by Internet or telephone. Each weekly claim certification covers a one-week period. When you file your certification, you will be asked whether you have searched for work. Please respond accurately. Because of the exemption, even if you answer “No,” you will still receive your benefits.

Weekly work search requirements have been waived between March 21 and May 30, 2020. Payments for Unemployment Insurance made using the Maryland UI Benefits Visa Debit Card.

Resources:

Step by Step guide to filing an unemployment claim:

<https://www.dlr.state.md.us/employment/uibenefits.shtml>

FAQs regarding Unemployment Claims:

<https://www.dlr.state.md.us/employment/claimfaq.shtml>