

TEAMMATE SERVICES

WHAT: Colorado – Filing an unemployment claim

WHEN: May 7, 2020

WHO: Teammates in Colorado

The Colorado Department of Labor and Employment (CDLE) operates the state's Unemployment Insurance (UI) program. UI benefits are not only for those individuals who unfortunately find themselves without work, the program also covers workers whose hours have been reduced for business reasons. If your hours have been reduced and you are struggling financially to keep up with expenses, please explore the option of applying for partial UI benefits.

If you are a traditional employee and are not working or had your hours reduced, file a regular unemployment claim:

- If your last name begins with a **letter from A to M**: Please file your unemployment claim on a **Sunday, Tuesday, or Thursday, or after 12 noon on Saturday.**
- If your last name begins with a **letter from N to Z**: Please file your unemployment claim on **Monday, Wednesday, or Friday, or before 12 noon on Saturday.**

What you need to apply:

- Social security number
- Current mailing address
- Legal name, as it appears on your Social Security Card.
- An approved form of ID such as a driver's license, or other state-issued photo ID, or a passport.
- Your employment history for the last 18 months, including employer names, addresses, and phone numbers from pay statements, and, documentation of payments received, or to be received as a result of your separation, Such as pay statements or a termination letter from your employer

How to apply:

An individual may apply for benefits or check the status of their existing claim online any time 24/7. If you do not have internet access or would like to speak with someone, you may complete this request form: https://docs.google.com/forms/d/e/1FAIpQLScOhXgaaMc_d1t1NDIQoVTH76T-b34VP3axq2O_zyb6ABOH0A/viewform to have someone call you back. You may submit a request only during business hours, Monday through Friday, 8 a.m. to 4 p.m.

<https://www.colorado.gov/pacific/cdle/notice-about-filing-unemployment-benefits>

You must Request payment every two weeks: To receive payment, you must request it.

- Online through MyUIClaimant at <https://myui.coworkforce.com/Welcome>
- By phone at 303-813-2800 or 1-888-550-2800 (for those outside the Denver-metro area).

Benefit payments for Unemployment Insurance made using the Reliacard Debit Card or Direct Deposit.

- **If you have a Reliacard and need support, you can contact them through the website www.usbankreliacard.com or at 800-657-6343**

Resources:

Step by Step guide to filing an unemployment claim

<https://www.colorado.gov/pacific/cdle/start-a-claim>

Unemployment Insurance Benefit estimation:

<http://www.coworkforce.com/uiEstimator/>

FAQs regarding Unemployment Claims:

<https://www.colorado.gov/pacific/cdle/covid-19/workers-faqs>